

August 2024 Research Administration Forum Q&A

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Human Research Protection Program

Q1: If the team members agreed to participate, will PI/proxy receive a notification as well?

A1: The system will not send an individual notice after each team member completes the required agreement. An individual notice will only be sent should a listed team member decline to participate to advise the PI/Study Contact/Proxy to take action to remove the study team member who has declined.

The PI/Study Contact/proxy will receive a summary email at the time all listed team members have completed the required agree to participate. Additionally, in the study workspace the PI/Study Contact/proxy have access to an AGREE TO PARTICIPATE tab that will display the status for each listed team member.

Extramural Fund Management

Q1: At this time, the QDB payroll reports we run to compare paid effort to what shows up in ERS is unreliable, and often times reports calculate percentages based on TNS instead of NIH cap rates and give us skewed numbers to report. Are there any efforts to fix these issues to make the process more streamlined to review effort reports? Or are we going to have to continue manually calculating every line of effort?

A1: Since the launch of UCPath, EFM has been collaborating with UCPC to clean up data for accurate effort reporting. While we have addressed most cases, some may still require a manual calculation. The ERS Help Desk will plan to connect with you to gather more details on the case you have reported and provide additional guidance.

Q2: Are there any planned trainings for using ERS?

A2: EFM typically offers ERS LMS courses in November and May. As courses are scheduled, additional communication is sent to campus through the ORA listserv and RAF.

Q3: For fund numbers that have changed F&A rate effective 7/1/24, who is responsible for adjusting the rate associated with the FAU? Do departments need to send requests for all FAUs that need to be adjusted?

A3: No, the departments do not need to make a request to update the new F&A rate. ORA will work with ITS to process a mass update to applicable funds. We are in the process of identifying funds that should be excluded from this mass update. More information will be shared soon.

Q4: Is there training available for PIs?

A4: EFM hosts the ERS LMS course, which covers UCLA's effort reporting requirements and ERS application navigation. PIs are welcome to join the course if interested.

Q5: In the UCPATH Salary Cost Transfer tool, the system still uses the "direct retro" label under a couple of SCT sections. Will UCPATH replace these labels with the SCT term when the Direct Retro tool is decommissioned?

A5: Thank you for sharing your observation. We will connect with you to review the labeling locations and assist in communicating this to UCPATH for correction.