

An aerial photograph of Los Angeles, California, showing the city skyline with several skyscrapers in the center. In the foreground, the UCLA campus is visible, featuring various academic buildings, a large green field, and a swimming pool. The image is used as a background for a presentation slide.

OHRPP UPDATES

JUNE 13, 2024

OHRPP UPDATES



ELECTRONIC IRB SUBMISSION SYSTEM TRANSITION UPDATE (BRUINIRB)



As a reminder, UCLA is transitioning from webIRB to BruinIRB as our IRB submission system. This transition is using a staged approach. Currently, only the following types of submissions are accepted in **BruinIRB**:

Applications currently submitted through BruinIRB



All other submissions (exempt, expedited and full board) should continue to be submitted in webIRB for now.



The following types of applications will be moved to BruinIRB in the coming months:

SEPTEMBER 2024
NEW SUBMISSIONS
(EXEMPT, EXPEDITED &
FULL BOARD) IN
BRUINIRB



OCTOBER 2024
AMENDMENT
APPLICATIONS FOR
MIGRATED STUDIES
AND NEW STUDIES
APPROVED IN BRUINIRB



JANUARY 2025
ALL NEW SUBMISSIONS
AND SUB-APPLICATIONS
(PARS, AMS, CRS,
CRAMS) MUST BE
SUBMITTED IN BRUINIRB

Migration of webirb studies will begin in September 2024. Studies will be migrated in batches. For more information on Migration, please come to the Learn at Lunch on 6/25 (link on slide 10)



OHRPP will communicate through the usual channels if there are adjustments to the timeline:



**SUBSCRIBE TO HUMAN
RESEARCH NEWS (ON
THE ORA NEWS
SUBSCRIPTION PAGE)**



**CHECK OHRPP'S ELECTRONIC
SUBMISSION SYSTEMS PAGE FOR
CURRENT STAGE OF THE
TRANSITION**



UPCOMING R.A.F.



What can study teams do now to set themselves up for success in the transition?



Best practice is to download approval memos, study snapshots, and approved consents, as IRB applications are approved, but if you haven't kept up, this summer would be a great time to get your study binder in order.

OHRPP LEARN AT LUNCH

- We have scheduled a number of Learn at Lunch presentations through the end of summer to prepare researchers for the transition. Save the dates!
- All sessions will be recorded and posted on the [OHRPP Youtube channel](#)
- Additional campus-wide and department/research team-specific trainings may also be scheduled, based on demand

OHRPP LEARN AT LUNCH

“BruinIRB Phase 2 Roll-out Timeline”

Presented by Rebecca Flores Stella, OHRPP

This session will cover the timetable for transition from webirb to BruinIRB including resources for researchers in the process

Already presented. [Recording available](#) on OHRPP's YouTube Channel

OHRPP LEARN AT LUNCH

“*BruinIRB Protocol Uploads*”

Presented by Moore Rhys, OHRPP

This session will describe the key difference between webirb and BruinIRB: the ***use of protocol uploads to provide the bulk of information to the IRB***. We'll review the different IRB submission protocol template documents (and how to select which one to use) and supplements for specific types of research and what to do if you have a scientific protocol already created for the research.

*Already presented. [Recording available](#) on OHRPP's
YouTube Channel*

OHRPP LEARN AT LUNCH

“Migration of Existing Studies from webIRB to BruinIRB”

Presented by OHRPP BruinIRB Transition Team

This session will discuss how the migration will happen, what notice you'll receive when your study is migrated, and next steps for the research team to complete their applications in BruinIRB

Date: **Tuesday June 25, 2024**

Time: **Noon-1pm**

Location: **Zoom** ([Register](#) for this meeting)

OHRPP LEARN AT LUNCH

“CRs, CRAMs and AMs in BruinIRB”

Presented by OHRPP BruinIRB Transition Team

This session will discuss how to submit progress reports (CR), amendments (AM), and “CRAMs” (CR + AM)

Date: **Tuesday July 9, 2024**

Time: **Noon-1pm**

Location: **Zoom** ([Register](#) for this meeting)

OHRPP LEARN AT LUNCH

“How to Submit New Studies in BruinIRB”

Presented by OHRPP BruinIRB Transition Team

This session will discuss how to submit a new application for IRB/OHRPP review in BruinIRB.

Date: **Wednesday July 24, 2024**

Time: **Noon-1pm**

Location: **Zoom** ([Register](#) for this meeting)

OHRPP LEARN AT LUNCH

“CRs, CRAMs and AMs in BruinIRB” (live repeat)

Presented by OHRPP BruinIRB Transition Team

This session will discuss how to submit progress reports (CR), amendments (AM), and “CRAMs” (CR + AM)

Date: **Wednesday August 7 2024**

Time: **Noon-1pm**

Location: **Zoom** ([Register](#) for this meeting)

OHRPP LEARN AT LUNCH

“How to Submit New Studies in BruinIRB” (live repeat)

Presented by OHRPP BruinIRB Transition Team

This session will discuss how to submit a new application for IRB/OHRPP review in BruinIRB.

Date: **Wednesday August 21, 2024**

Time: **Noon-1pm**

Location: **Zoom** ([Register](#) for this meeting)

OHRPP ZOOM DROP-IN

Quality Improvement Unit staff hosts half-hour open Q/A sessions every other week to answer your OHRPP-related questions

[Register once](#) to join any session

Upcoming Office Hours:

- June 20, 2024, at 2pm
- June 27, 2024, at 2pm

OHRPP CONTACT INFORMATION

Presenter Moore Rhys: moore.rhys@research.ucla.edu

Requests for trainings: ohrppeqi@research.ucla.edu

Technical assistance for BruinIRB: BruinIRB@research.ucla.edu

Requests for specific study consultations:

- For studies already submitted: the OHRPP staff assigned to your protocol or the administrator for the committee to which your study has been assigned
- For studies not yet submitted:
<https://ohrpp.research.ucla.edu/ohrpp-staff-consults/>