

An aerial photograph of Los Angeles, California, showing the city skyline with numerous skyscrapers in the distance and the UCLA campus in the foreground. The campus features several large, multi-story buildings, green spaces, and a parking lot. The image is used as a background for a presentation slide.

EXTRAMURAL FUND MANAGEMENT

APRIL 11, 2024



EFFORT REPORTING

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UPCOMING RELEASE

Effort reports for the following periods will be released by mid-April 2024

Reporting Period	Non-Academics and 11/12 Academics	9/12 Academics	Certification Due Date
Fall 2023	October 2023 – December 2023	July 2023 – October 2023	July 29, 2024
Winter 2024	January 2024 – March 2024	November 2023 – February 2024	July 29, 2024

- The [ERS production site will be unavailable during release preparation](#), with tentative downtime scheduled to begin Friday at 6 p.m., 4/19/24, and last until Monday, 4/22/24. EFM will communicate the downtime via the ERS listserv.
- [Earnings through March 2024 have been loaded into ERS](#), with additional earnings set to be loaded monthly.
- [Effort reports impacted by key UCPath defects will continue to be flagged as “Under preliminary Review”](#) with an associated comment. [Please visit EFM’s special instructions page](#), to view an example of “Under Preliminary Review” flag, along with explanation of known UCPath issues and the necessary actions to take to complete certification.

CERTIFICATION METRICS

Effort Report Certification Rates can be found in the [ORA Online Resource Center](#) – As of April 11th, there are **17,233 open reports**

REMINDERS

- Federal regulation, Uniform Guidance requires that an entity receiving federal funding to have **adequate documentation to support that compensation** charged to federal grants is reasonable for the work performed (2 CFR.§200.430 Compensation - personal services).
- **Effort reporting** is UCLA’s current method of complying with the requirement and certifying to granting agencies that the effort required as a condition of the award has been met.
- The ERS Helpdesk will continue to engage in campus outreach, collaborating with ERS Coordinators to address open effort reports.

GOAL - Reduce ERS backlog & increase on-time certification

Academic Year	Fall			Winter			Spring			Summer		
	Cert. %	Certified	Open	Cert. %	Certified	Open	Cert. %	Certified	Open	Cert. %	Certified	Open
2022-2023	75%	4,144	1,362	74%	4,248	1,435	54%	3,180	2,690	54%	3,276	2,723
2021-2022	86%	4,781	767	85%	4,699	770	80%	4,570	1,075	80%	4,667	1,159
2020-2021	92%	4,749	407	91%	4,797	368	87%	4,875	667	86%	5,262	798
2019-2020	92%	4,853	373	93%	4,939	368	92%	4,794	374	92%	5,242	423
2018-2019	95%	5,779	298	95%	4,899	250	92%	5,030	400	92%	5,351	420

UPCOMING LMS COURSE HOSTED BY EFM

- **Post Award Research Administration:** Online course is covered in two half-day sessions
 - Monday, May 6th and Tuesday, May 7th from 8:30am - Noon
- **RAPID Closeout Tool:** Online course is covered in one half-day sessions
 - Monday, May 13th from 8:30am - Noon
- **Effort Reporting:** Online course is covered in two half-day sessions
 - Monday, May 20th and Tuesday, May 21st from 8:30am - Noon
- You may register via the UCLA Learning Management System (LMS) at <http://lms.ucla.edu>. If you have any questions about this course, feel free to e-mail EFMOperations@research.ucla.edu.
- Please share this information with others in your department who may be interested.

QUESTIONS?

Contact Information

EFM Website

<https://efm.research.ucla.edu/>

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ERS Helpdesk

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