

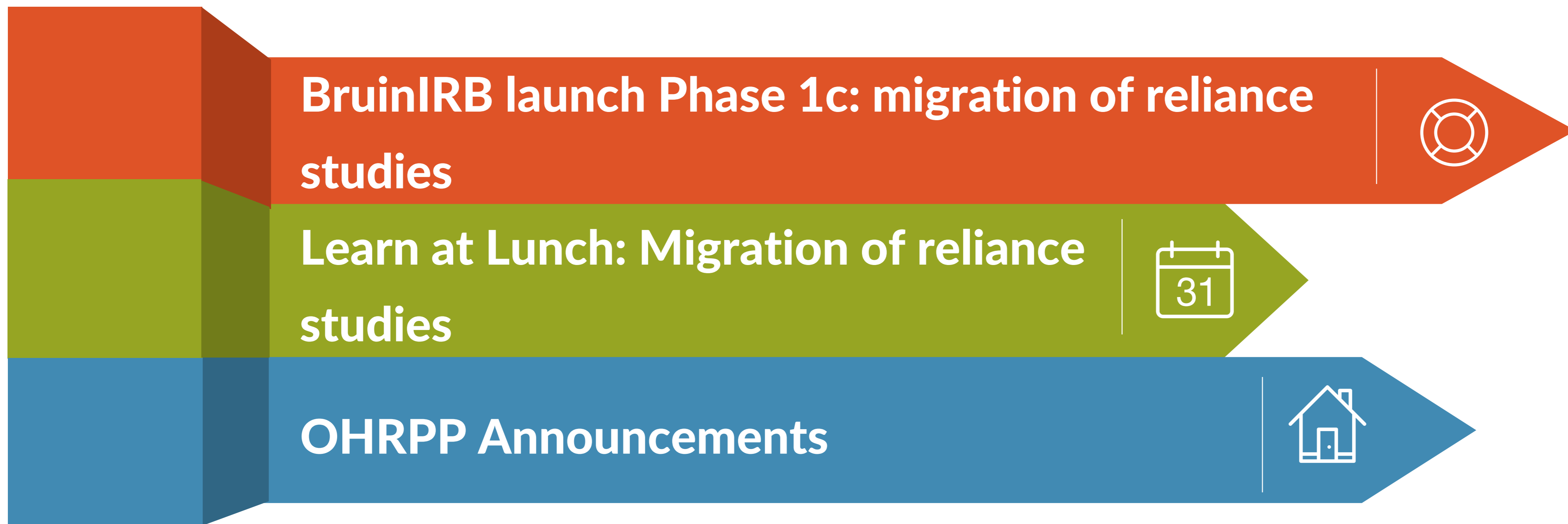
UCLA

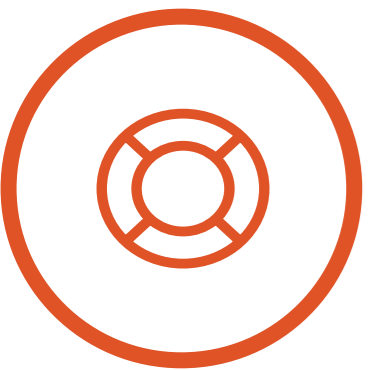
Research Administration

OHRPP Updates: Migration of Reliance studies to BruinIRB

April 13, 2023

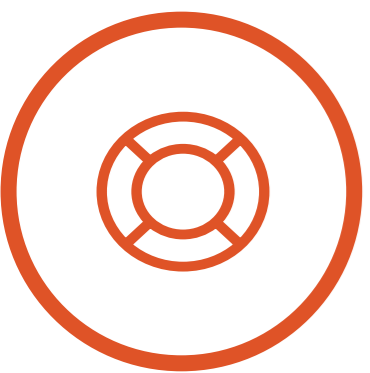
OHRPP Updates





WebIRB to BruinIRB transition overview

Phase	Description	Status
<i>Phase 1a</i>	New Abbreviated application (HUD, Emergency Use, Expanded Access, Right to Try) submitted through BruinIRB	Currently active
<i>Phase 1b</i>	New Reliance applications submitted through BruinIRB	Currently active
<i>Phase 1c</i>	Migration of webIRB reliance applications to BruinIRB	<i>Scheduled for Saturday, 4/15</i>
<i>Phase 2</i>	<ul style="list-style-type: none">• New IRB applications (all remaining types) submitted through BruinIRB• Migration of remaining active webIRB applications to BruinIRB	Estimated late 2023/early 2024



Migration of Reliance Studies to BruinIRB



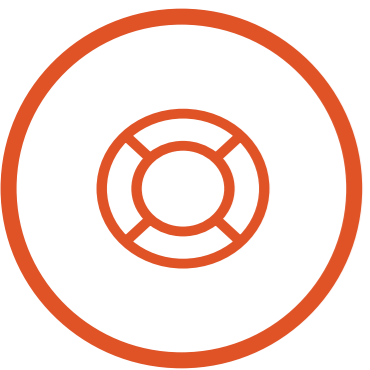
- <http://Bruinirb.research.ucla.edu>
- Both webIRB and BruinIRB use SSO for logon
- Study numbers will be similar. For example:
 - webIRB IRB#20-000010
will become
 - BruinIRB IRB-20-0010

Migration of Reliance Studies to BruinIRB

- Reliance studies are ***about 6% of the active studies*** in webIRB.
- *Most* of the reliance studies will be migrated
- A small number of webIRB reliance studies with active sub-applications (AM, PAR) will wait to be migrated until after those sub-applications are completed.
- ORIS has conducted a number of test-runs of the migration

Migration of Reliance Studies to BruinIRB

- The migration will take place on ***Saturday 4/15 between 6am and 2pm***. Please refrain from using webIRB and BruinIRB during that time.
- We have prepared for a smooth transition, but if you encounter any glitches, please contact OHRPP at irbreliance@research.ucla.edu or (310) 825-5344



Migration of Reliance Studies – webIRB view

Once the migration has taken place, you will see a change in the study header in webIRB:

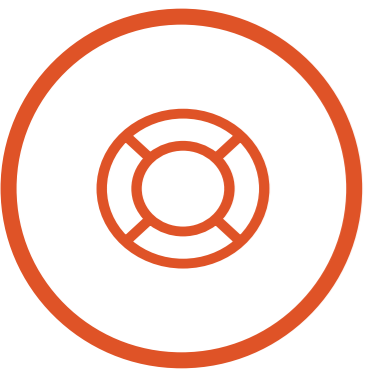
State will change to "migrated"



Current State		Study: webIRB to BruinIRB Reliance Migration (Initial)	
Migrated			
View Study		Full Title of Study: Full Title - webIRB to BruinIRB Reliance Migration (Initial)	
Printer Version		Protocol ID: IRB#23-000001	
View Differences		Principal Investigator: Joe Bruin	
SS-Print All Request Notes		Study Contact Person: ZHAOPING LI	
Owner (IRB Staff): WENDY BRUNT		Faculty Sponsor: JEFFREY SAVER	
		Initial Submission Date:	
PAR New Post-Approval Report		Review Type: Expedited	
		Committee: Reliance	
		PI Proxy: MICHAEL YUAN	
		BruinIRB ID: IRB-14-0001	
		PI Assurances: Completed	
		FS Assurances: Completed	



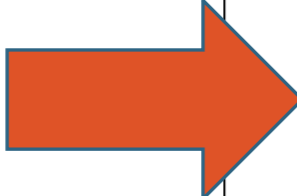
Yellow highlighted box has a link to the migrated study in BruinIRB



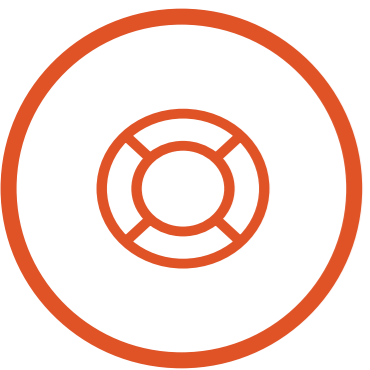
Migration of Reliance Studies – webIRB view

Once the migration has taken place, you will see a change in the study history in webIRB:

The migration action will be documented



History	Amendments	Continuing Review or Closure	Post-Approval Reports	Documents	Completed IRB Requests	Notices	Other Regulatory Documents	Training Log	Change Log
Filter by <input type="text" value="Activity"/> <input type="button" value="Go"/> <input type="button" value="Clear"/> <input type="button" value="Advanced"/>									
Activity	Author	Activity Date							
Studies to Migrated	Administrator, System	1/12/2023 8:10 AM							
Project Snapshot Generated	Administrator, System	1/11/2023 5:19 PM							
View Project Snapshot									
Letter/Notice Sent to PI: <i>External Review Accepted (Expedited)</i>	YUAN, MICHAEL C	1/11/2023 5:19 PM							
View Letter/Notice									
PI Assurances Completed	YUAN, MICHAEL C	1/11/2023 5:15 PM							
Project Snapshot Generated	Administrator, System	1/11/2023 5:13 PM							
View Project Snapshot									
Study Submitted for Review	YUAN, MICHAEL C	1/11/2023 5:13 PM							
FS Assurances Completed	YUAN, MICHAEL C	1/11/2023 5:13 PM							
Created Study	YUAN, MICHAEL C	1/11/2023 3:09 PM							



Migration of Reliance Studies – BruinIRB view

Once the migration has taken place, you will see your study in BruinIRB. Here’s what the study header will look like:

Active

Entered IRB: 1/11/2023 12:00 AM
Anniversary Date: 1/11/2024
Last updated: 1/17/2023 12:26 PM

Next Steps

View Site

Printer Version

Create Site Modification

Update Study Details

Report New Information

Edit Study Personnel

IRB-14-0001: webIRB to BruinIRB Reliance Migration (Initial)

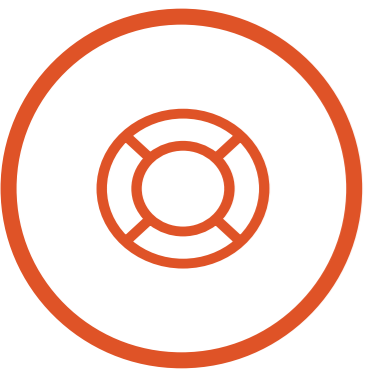
Principal investigator:	JOE BRUIN	IRB office:	IRB
Lead principal investigator:		IRB owner:	Wendy Brunt
Submission type:	IRB Site	Review type:	Expedited
Study type:	Reliance	External study ID:	
Primary contact:	Zhaoping Li	Legacy webIRB ID:	IRB#23-000001
PI proxies:	Michael Yuan	MRSC ID:	MRSC-2023-001
PI proxies (Lead site):		MRSC Status:	Pre-Submission
External IRB:			

```

graph LR
    A([Pre-Submission]) --> B([Pre-Review])
    B --> C([Pending sIRB Review])
    C --> D([Post-Review])
    D --> E([Review Complete])
    B --> F([Clarification Requested])
    F --> C
    D --> G([Modifications Required])
    G --> C
    
```

Link to history of the study in webirb

UCLA Research Administration



Migration of Reliance Studies – BruinIRB view

Once the migration has taken place, you will see your study in BruinIRB. Here's what the study history will look like:

The screenshot shows the BruinIRB interface with tabs for History, Funding, Contacts, Documents, Follow-on Submissions, Reviews, and Snapshots. Below the tabs is a filter section with a dropdown menu set to 'Activity', a search box with the placeholder 'Enter text to search for', and buttons for '+ Add Filter' and 'x Clear All'. The main content area displays a table with columns for Activity, Author, and Activity Date. A single entry is visible: 'WebIRB Migration Notification' by 'Administrator, System' on '1/17/2023 12:26 PM'. Below the activity name, it says 'Migrated from webIRB: IRB#23-000001'. An orange arrow points to the information icon next to the activity name.

Activity	Author	Activity Date
<i>i</i> WebIRB Migration Notification Migrated from webIRB: IRB#23-000001	Administrator, System	1/17/2023 12:26 PM

The migration action will be documented



Migration of Reliance Studies – after the migration



DATE: 1/13/2023 10:03 AM
TO: JOE BRUIN
P. Investigator
P.I. Proxy
FROM: BruinIRB@research.ucla.edu
RE: **webIRB study has migrated to BruinIRB**
STUDY: webIRB to BruinIRB Reliance Migration (Initial)

BruinIRB
number



LINK: [IRB-14-0001](#)

Your webIRB Study, titled Full Title - webIRB to BruinIRB Reliance Migration (Initial) [IRB#14-000001](#) has been migrated to OHRPP's new IRB electronic submission system, BruinIRB. All future submissions should be completed in BruinIRB, including amendments, PARs, and study closures.

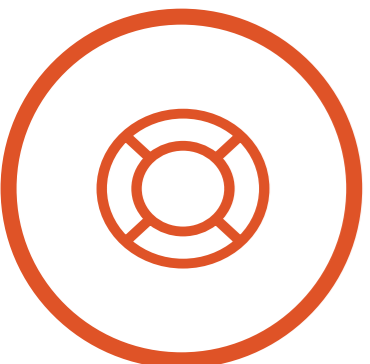


Old webIRB
number

Please use the above link to go to the study workspace.

For more information on our transition to BruinIRB, please visit our [information page](#).

If there are any questions, please contact OHRPP at ohrpp@research.ucla.edu or (310) 825-5344.



Migration of Reliance Studies – after the migration

Once a study has been migrated from webIRB to BruinIRB:

WebIRB (archived)	<ul style="list-style-type: none">• Find approval notices and correspondence <i>from before the migration</i>• <i>No sub-applications can be submitted through webIRB</i>
BruinIRB (active)	<ul style="list-style-type: none">• Submit AMs and PARs as needed• complete yearly PI assurance• message OHRPP staff• Find approval notices and correspondence <i>from after the migration</i>

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OHRPP Learn at Lunch

“Migration of Reliance Studies to BruinIRB”

Presented by **Lubabah Helwani & Jon Orlin**, OHRPP

This session will help researchers and their teams understand how to manage existing reliance applications once they have been transferred from webIRB to BruinIRB.

Date: **Friday, April 21, 2023**

Time: **Noon-1pm**

Location: **Zoom** ([Register](#) for this meeting)



OHRPP Office Hours

- OHRPP Quality Improvement Unit staff are hosting *half-hour open Q/A sessions every other week* to answer your questions
- *Upcoming sessions*
 - Thursday, April 13 (today!), 2023 2pm
 - Thursday, April 27, 2023 2pm

Register once and you can join any session.

- If you registered for the previous Tuesday morning office hours, you'll need to re-register for upcoming Thursday sessions



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Contact

Presenter: moore.rhys@research.ucla.edu