



OCGA Updates

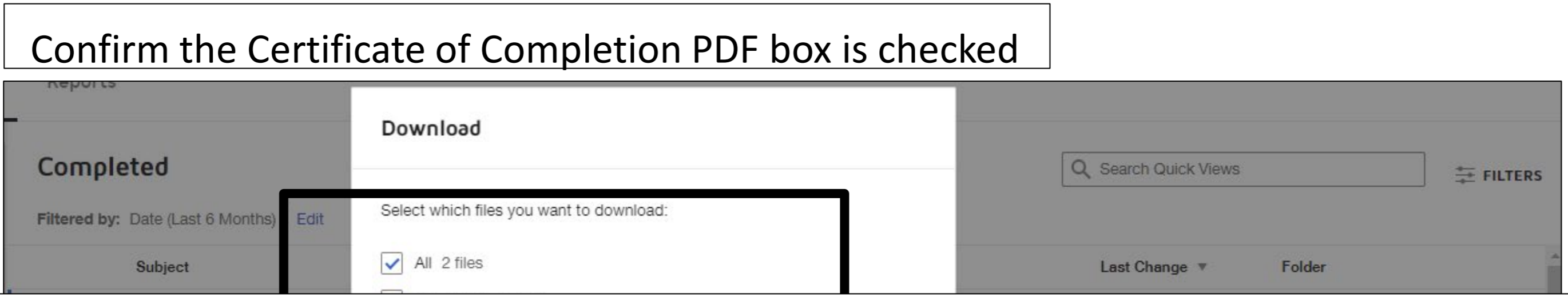
Tracey Fraser, Senior Director

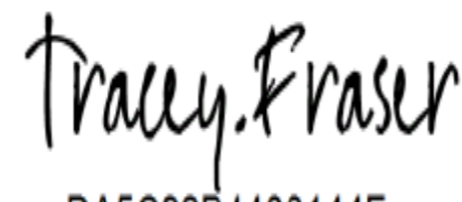
MARCH 10, 2022

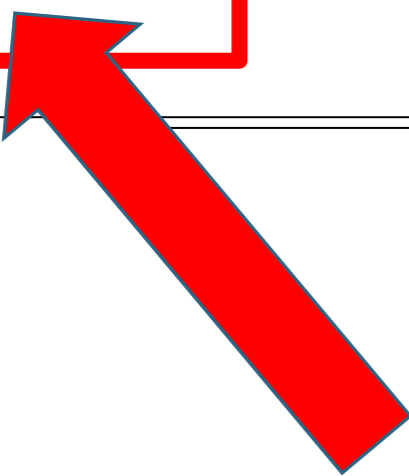
Agenda

- **Clarification on 700-U DocuSign Certificate of Completion**
- **Refinements to UCLA NIH Other Support Pages**
- **Recurring Questions / Issues Related to OS**
- **Reviewing Other Support Pages**

Clarification on 700-U DocuSign Certificate of Completion



Signer Events	Signature	Timestamp
Tracey.Fraser	DocuSigned by:  DA5C93B4480144F...	Sent: 1/10/2022 3:14:22 PM
Tracey.Fraser@research.ucla.edu		Viewed: 1/10/2022 4:37:35 PM
Senior Director OCGA		Signed: 1/10/2022 4:41:18 PM
Security Level: Email, Account Authentication (None) Login with SSO	Signature Adoption: Pre-selected Style	



This may not always appear. Still ok as long as it has the UCLA email address

Refinements to UCLA NIH Other Support Pages

Subawards table now prompts for required information and populates the name of the prime sponsor

Project/Proposal Title	The impact of long covid on smell			
Major Goals	<Enter Major Goals for the Subaward>			
Status of Support	Pending			
Project Number	Not Applicable			
Name of PD/PI	<Enter the name of the Prime PI>			
Source of Support	NIH - National Institutes of Health			
Primary Place of Performance	University of California, Los Angeles			
Project/Proposal Support Start Date	9/1/2021			
Project/Proposal Support End Date	8/31/2026			
Total Project Award Amount (including Indirect Costs)	\$208,928			
Person Months Per Budget Period	Year	Cal	Acad	Sum
	2022	0.6	0	0
	2023	0.6	0	0
	2024	0.6	0	0
	2025	0.6	0	0
	2026	0.6	0	0

Other revisions:

- Exclude:
 - Individual fellowships and Federal training grants
 - Preliminary proposals

Recurring Questions / Issues related to OS

Reminders

- DocuSign Certificate of Completion should not be submitted with OS (only required for 700-U)
- Do not include effort for prior periods. Effort is only required for current and future periods
- Do not include the project for which Other Support is being reported
- **‘Person months per budget period’ refers to time actually spent supporting the project NOT the salary charged (same for NSF C&P)**
- Support documentation must be included for appointments and employment that a PI has with a foreign entity (i.e., agreement or arrangement is between the PI and the foreign entity)
- Support documentation is not required for agreements that UCLA has entered on behalf of the PI (i.e., when the agreement is between UCLA and the foreign entity)
 - Should still be reported in OS
- Review OS pages before submitting to OCGA

Reviewing Other Support Pages

Are all active and pending projects included?

Are there any project types that should be removed? (e.g., institutional training grants)

Are total costs (direct + indirect) appropriately included?

Has effort been included for active and pending projects?

Have subaward details been appropriately included?

Has potential overlap (scientific, budgetary, commitment) been identified and addressed?

Reviewing Other Support Pages

If an overlap statement has been included, does it seem reasonable?

Do active and pending in-kind contributions have a \$ or effort value?

Has in-kind support been correctly included as OS vs. Facilities, Other Resources or Equipment

If foreign appointments or employment are referenced, are appropriate support documents attached?

Has the report been electronically signed (DocuSign)?

Is the signature date current?



Thank You