



# Extramural Fund Management

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November 8, 2018

# Agenda

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- **Distribution of Stipend Payments**
- **UCPath Distribution of Payroll Expenditure Report**
- **New Version of the RAPID Tool for UCPath**
- **Next Release of Effort Reports**

# Distribution of Stipend Payments

# Distribution of Stipend Expenses

Expense Distribution of Stipends Processed in UCPATH

- **For stipend payments processed in UCPATH:**
  - There is no validation requiring 78xxxx Accounts be used for Post doc stipends.
  - Ensure 78xxxx Accounts are used in the Earning Distribution section on the Fund Entry page
  - Review and correct Earning Distributions which list other Accounts, Ex. 40xxxx, 43xxxx.

**Funding Entry Inquiry**

Set ID: LACMP    Department: 194000    Health Policy And Management  
 Fiscal Year: 2019    Budget Begin Date: 07/01/2018    Budget End Date: 06/30/2019

**Level** Find

Department     Position Pool     Position  
 Position Number: [redacted]    POSTDOC-FELLOW    Pool ID: [redacted]    Date Updated: 09/22/2018

**Job Data Snapshot** Personalize | Find | [Print] | [Refresh]    First 1 of

Job details 1    Job details 2    [Menu]

Name	Empl ID	Empl Rcd	Effective Date	Eff Seq	Department	Job Code	Job Code Descr	Payroll Status	Expected Job End Date	e-Verify
1 [redacted]	[redacted]	2	[redacted]	0	194000	003253	POSTDOC-FELLOW	Active	[redacted]	<input type="checkbox"/>

Funding Effective Date: 09/01/2018    Eff Seq: 1    Status: Active

**Earnings Distribution** Personalize | Find | [Print] | [Refresh]

Em Cd	Seq #	Combo Code	Location	Sub/Object	Account/CC	FS Dept	Fund	Project	Sub Override	GL Bus Unit	OTC Indicator
1	1	[redacted]	4	010000	[redacted]	1940	[redacted]	[redacted]	05	LAFIN	
2	1	[redacted]	4	010000	[redacted]	1940	[redacted]	[redacted]	05	LAFIN	

# UCPath Distribution of Payroll Expenditure Report

# Distribution of Payroll Expenditure Report

How to Locate the Report

The screenshot displays the UCLA Campus Data Warehouse interface. The top navigation bar includes the title "UCLA Campus Data Warehouse", the user name "YUNCHONG", and links for "Log Off" and "Getting Started". Below this, a secondary navigation bar contains several menu items: "Subject Area Administration", "My Folders", "UCPath Reports", "Personnel and Payroll Reporting", and "Budget Reporting". A red box highlights the "UCPath Reports" menu item, with a red circle containing the number "1" below it.

The main content area is titled "UCPath Reporting". On the left, a sidebar menu has three items: "Welcome", "Systemwide Reports", and "Internal User Reports". A red box highlights the "Systemwide Reports" item, with a red circle containing the number "2" to its left.

On the right side of the main content area, there is a sub-navigation bar with four items: "Absence Management", "GL Integ", "Payroll", and "Workforce Administration". A red box highlights the "Payroll" item, with a red circle containing the number "3" to its left.

Below the sub-navigation bar, a list of reports is displayed under the heading "Payroll". A red box highlights the first item, "Distribution of Payroll Expenses (DOPE)", with a red circle containing the number "4" to its left. Other reports in the list include "Employee Pay Data Report - Check Details", "Employee Pay Data Report - FAU Details", "Local Deduction Remittance Report", "Paper Pay Check Report", and "Return From Leave Report".

# Distribution of Payroll Expenditure Report

## The Current Status

- The report is available in the Campus Data Warehouse.
- A workgroup has been formed to discuss possible enhancements to the report.

Workgroup Members				
David Beckstrom	Katie Cadle	Paul Dielschnieder	Hilda Duggan	Surya Gangireddy
Eugene Harrison	Jeremy Henmi	Harshad Mehta	Daniel Nguyen	Thao Nguyen
Troy Romero	Cathy Rujanuruks	Helen Tran	Logan Trinh	Dok Yun

- The DOPE report should be used for interim invoices or financial reports for the period beginning September 2018, which require the payroll detail reports as supporting documentation:
  - The report is available to be downloaded to Excel

# **New Version of RAPID Tool for UCPath**



# New Version of the RAPID Tool for UCPath

## The Current Status

- **New version of the RAPID Tool will be released to campus as soon as testing has been completed.**
- **Testing began on November 7, 2018.**
- **New version will contain updated payroll reports for use with UCPath data.**
- **Training grant worksheets still in development and will be released as soon as available.**
- **UCPath payroll reports:**

Included in Next Release	Included in future release
<ul style="list-style-type: none"> <li>• Payroll After Fund End Date</li> <li>• Employee Sum</li> <li>• Admin Salary</li> <li>• ERS Detail Reports</li> </ul>	<ul style="list-style-type: none"> <li>• Training Grant – Postdoc Allowable/Unallowable Benefits</li> <li>• Training Grant Benefits</li> </ul>

# Next Release of Effort Reports

# Next Release of Effort Reports

## The Current Status

- **First round of in-depth testing began on October 11, 2018.**
- **Issues identified and reported back to UCOP and UCPATH development teams.**
- **Current round of in-depth testing began on November 7, 2018.**
- **Release of Spring and Summer 2018 effort reports will be delayed until testing is completed.**

# Any Questions?

## Contact Information

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