

# OCGA News

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Office of Contract and Grant Administration  
RAF - May 10, 2018

# FYI

- FY 18-19 TIF Rates
  - \$43.02/month effective July 1, 2018
- CIRM Salary Cap
  - Increased to \$266,000/year effective July 1, 2018
- NIH NOT-OD-18-172
  - Clarification of NIH's Policy Regarding a Change in PI's Status

# E-Verify Requirements

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# What is E-Verify?

- E-Verify is an internet-based system to electronically confirm the employment eligibility of their employees to work in the United States
- E-Verify is managed by United States Citizenship and Immigration Service (USCIS)
  - U.S. Department of Homeland Security (DHS)
  - Social Security Administration (SSA)

# Who does E-Verify affect?

Qualifying new and existing UC employees  
**BUT ONLY IF ....**

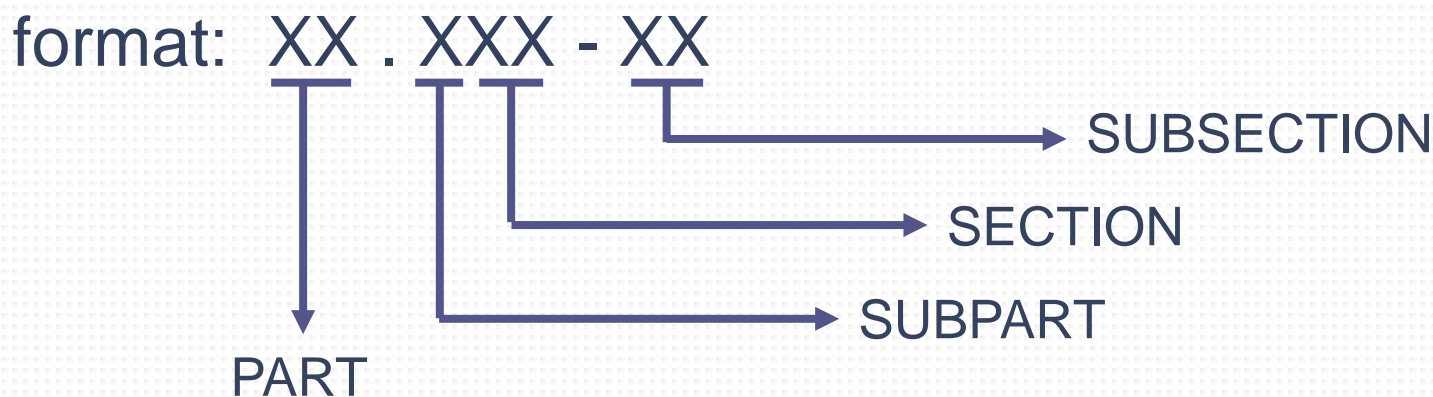
- Hired after November 6, 1986
- Directly performing work on a FAR-based contract or subcontract that includes the E-Verify clause

# Why November 6, 1986?

- On this date, President Reagan signed into law the Immigration Reform and Control Act (IRCA)
  - Among other things, requires all U.S. employers to examine documentation for each newly hired employee to determine their work eligibility through the Employment Eligibility Verification Form (Form I-9)
  - E-Verify does NOT replace the Form I-9

# What is a FAR-based Contract?

- Federal Acquisition Regulation (FAR)
  - Used when the U.S. Government seeks to acquire goods and services
  - Are NOT grants or cooperative agreements
  - FAR clauses follow a set numbering system



# E-Verify Clause



# E-Verify Clause



52

# E-Verify Clause



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222

# E-Verify Clause



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222



54

# E-Verify Clause

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Employment Eligibility Verification

# E-Verify Clause

52.222-54

## Employment Eligibility Verification

- Since September 8, 2009, all federal contractors and subcontractors are required to use the E-Verify system when included in a FAR-based contract
- Only employees directly assigned to the contract require verification

# When to E-Verify?

- E-Verify new hires who will be charged to the FAR-based contract before or within three (3) business days of their hire date
- E-Verify current employees who will be charged to the FAR-based contract before or within thirty (30) days they charge their time

# When to E-Verify?

- Departments need to work with their Human Resources personnel to use E-Verify and enter the verification date in EDB
- E-Verify requires additional documentation than required by the Form I-9.
  - Social Security Number
  - Photo ID

# Why should you care?

- Salary costs incurred prior to the date of verification will be unallowable!
- Salary costs incurred after the timeline requirements will be unallowable!
- On a monthly basis, EFM generates a compliance report on funds subject to E-Verify to look for these unallowable payroll costs



# What ORA is doing to help

- OCGA Award Intake Team will review incoming contracts for the E-Verify clause
- ORDMS sends an email to the PI and Department with a subject line of “TAKE ACTION NOW!” which explains the E-Verify requirements
- Award Notification will indicate if E-Verify applies to the Contract

# Parting Advice

- If transferring funds to another Department, please alert them to any E-Verify requirements
  - Notices only go out to the lead PI and administering unit