



UCLA

Office of Research Administration

Research Administrators Forum November 10th, 2016

Welcome!

Marcia Smith
Associate Vice Chancellor for Research

Agenda

- **Welcome and Announcements - *Marcia Smith***
 - ORA Move Update
 - December RAF Canceled
- **OCGA & CFS**
 - Composite Benefit Rates (CBR), Vacation Accrual Implementation & GAEL - *David Beckstrom, Corporate Financial Services*
 - CBRs – *Kathy Kawamura*
- **EFM – *Yoon Lee***
 - General, Automobile, and Employment Practices Liability
 - New Fund Closeout Procedure
 - Visa Cost

ORA Move Update

- ORA is moving to a new location:
*10889 Wilshire Blvd, Suite 600-800
 Los Angeles, CA 90024*
- **Key Move Dates that Impact the Research Community**

Move Task	Start Date	Complete Date
Movement of ORA servers to new location	5PM Friday, December 2 nd	5AM Monday, December 5 th
Movement of all ORA workspaces	5PM Thursday, December 22 nd	9AM Monday, January 3 rd

ORA Move Update

- To enable ORA to successfully move with minimal disruption to the research community, **ORA will be closed for external business from Tuesday, December 20th – Thursday, December 22nd and January 3rd in addition to the holiday closure**
- **Sponsored project needs during the closure:**
 - Proposals, awards, invoices, financial reports, sponsor/committee response requests, etc. that must be approved, submitted or executed between December 20th and January 4th, 2017 must be submitted to the appropriate ORA unit by December 12th 2016