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# NIH Subaccount Transition Update

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# Agenda

- Overview transition process
- Non-SNAP updates
- Reminders
- New Update NIH Transition to Sub-accounting

# SNAP and Non-SNAP Process

- SNAP & Non-SNAP carry a distinct closeout processes for the transition
  - SNAP awards will require an interim financial report to close out the Pooled portion, and assist in the transition to Sub Account portion based on closed G/L.
  - Non-SNAP awards will require a **COP** from dept. to assist EFM in
    - filing the interim financial report, and
    - processing final draw under the pooled account.
  - **Departments will receive a new fund number in advance for the remaining performance period.**

# What we've done



- In December we distributed notices to departments affected by the transition.
- The notification listed all Non-SNAP funds and the expected issuance date of the advanced and effective date of the new fund.

# Advance Fund Numbers issued Non-SNAP Awards

- Since our announcement departments who received advanced funds to date:
  - Molecular, Cell & Developmental Biology 1
  - Pathology 1
  - Pediatrics-Neonatology 1
  - Neurology 2
  - Molecular, Cell & Developmental Biology 2

**This is done to allow advance set-up of activity for a smooth transition.**

# Non-SNAP Awards



- **Reminder**
- Please submit all Closeout Packets (COP) for the transition on time so that we may file the Transition Final Financial Report (TFFR) on time to NIH
- EFM Cash Management will also be able to make the final reimbursement claim (Drawdown) on time for a full and complete closeout of the “pool account”
- **SNAP awards do not require a COP. The TFFR will be closed based off the close general ledger for the final month**

# NIH New Update



## Supplement Funding:

- NIH NOT-OD-16-028
  - This notice addresses guidance for supplements received during the transition from Pooled account to Sub-account on or after October 1, 2015.
  - Supplemental Funding will be issued under the “sub-account” not the “pool account” even if attached to the parent award issued under the “pool” method

<http://grants.nih.gov/grants/guide/notice-files/NOT-OD-16-028.html>

- Non-SNAP fund, ORA-ORDM will assign a new fund number with a designated account & cost center to record the supplemental expenditures.
- Upon receipt of the NOA (continuation), ORA-ORDM will update PATS. Campus departments must record expenditures as usual to the general ledger on the non-supplement account.
- SNAP awards will be managed using the same fund number and a separate account cost center to record supplemental expenses.



# Effort Reporting

- Certification Deadline is 3 weeks away
- Spring and Summer 2015 Quarters
- Deadline is February 5, 2016
- Please login and certify all reports requiring certification



Questions?