

Data

Ann Pollack

Assistant Vice Chancellor – Research

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What is Research Data?

- Recorded information that reflects original observations and methods related to a research study.
- The format doesn't matter.
- Research data does not include administrative records such as financial, personnel/payroll or purchasing records.

Who Owns the Data?

- Per UC Policy, [University of California Regulation No. 4](#) (APM-020), provides that original records of the research are the property of the University.
- NIH Grants Policy and NSF policy give grantees data ownership rights.
- Ownership and Access are not synonymous.

Why Keep Data?

- Accurate and appropriately recorded research data, enable scholars to report, replicate, and refute research findings, which ultimately advances the research enterprise.
- University access to records of research is critical for oversight purposes, such as responding to audits, establishing that past use of University or research sponsor funds was appropriate, responding to government demands or subpoenas, defending research findings, facilitating research misconduct proceedings, and facilitating proper conduct of research with humans or animals.
- In most research contracts and grants, the University has committed to the sponsor that it will retain research data and make it available as appropriate.

Responsibilities

- The Principal Investigator is responsible for ensuring that Research Data are recorded, stored, and used in accordance within the standards of his or her respective discipline, campus department, and any requirements of applicable federal or state law or regulations, University policies and guidelines, and University contractual commitments.
- In general, Principal Investigators shall retain all research data on behalf of the University for as long as possible, but not less than a minimum of six years after final reporting, publication, completion or abandonment of the project, unless a longer retention period is indicated by the funding source or other relevant agreement.

Guidance and Policy

- *Interim* UCLA Guidance on Access to and Management of Research Data and Tangible Research Materials – issued August 31, 2015.
 - Considered a **discussion draft**
 - Comments encouraged
 - Academic Senate input and other reviews will be solicited before Guidance is finalized
 - http://ora.research.ucla.edu/Lists/Announcements/Attachments/300/BruinPost_re_UCLA_Interim_Guidance.pdf
- *Draft* UC Policy on Access to and Management of Research Data and Tangible Research Materials – will soon be ready for review.