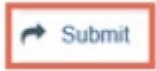
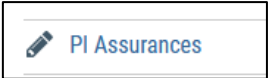


BruinIRB Quick Reference Guide: Completing PI Assurances for a New Study (03/2021)

Important Notes about Completing PI Assurances

- a) The PI Assurances are required for approval of a study.
- b) All submissions within BruinIRB require PI Assurances.
- c) The activity PI Assurances becomes available in the “My Activities” panel at the lower left of the study workspace only after the study has been submitted.
- d) If your PI Proxy or Faculty Sponsor has submitted the study on your behalf, log into BruinIRB and locate your study under the inbox tab. Click on the study name to go to the study workspace. Then follow steps 2-3 below.

Steps to Completing PI Assurances

<p>1. Submit the Study by clicking on the activity: <i>Note:</i> The study can be submitted only by the PI, PI Proxy, and Faculty Sponsor.</p>	
<p>2. Complete the PI Assurances by clicking on the activity: <i>Note:</i> The PI Assurance must be completed by the PI only.</p>	
<p>3. Indicate that you agree to the assurances by clicking on Agree:</p>	