

Human Research News

December 2, 2024

1) UCLA Letter to Sponsors Updated to Discuss Change in IRB Approval Stamp

The UCLA Letter to Sponsors has been updated to reflect that as of September 2024, the study expiration date was removed from the IRB approval stamp. Approved study documents remain valid until a revision is approved as part of a subsequent amendment and a new version is released with an updated approval date.

The [revised letter](#) is now available on the OHRPP website for your reference. The letter can be found directly on the home page and is also under the “For Researchers” tab.

2) Reminder - Action Required on Pending webIRB Submissions by Dec 19th at 5pm

To complete the transition to BruinIRB, OHRPP is requesting that you take action on your pending application(s) in webIRB, as soon as possible, but **no later than 5:00 PM on December 19, 2024**.

Refer to the November 18th, 2024 [HRN](#) for details.

3) Reminder - OHRPP’s Winter Holiday closure

In observance of the [UCLA Winter Holiday Closure](#), the Office of the Human Research Protection Program will be closed from Saturday, December 21st, 2024, through Wednesday, January 1st, 2025.

If you have a full-board study that will expire during the closure period, please submit the Continuing Review as soon as possible so it can be assigned to a [committee meeting](#). Please contact your IRB Administrator if you require assistance.

4) Reminder - 2025 IRB Meeting Calendars

The 2025 IRB Meeting calendars and deadlines for submissions are now available on our [website](#).

5) Updates to [BruinIRB Quick Guides and Resources](#)

Quick Guides

- [Assurances – Assurances for Principal Investigators and Faculty Sponsors](#) (UPDATED 11/22/24)
 - Added information on Pages 1 and 2 to reflect that assurances are not required when a closure submission is received.

Protocol and Supplement Templates

- Protocol Supplement Templates: All templates were updated to reflect the current version date as named in Box. No other substantive changes were made.

6) OHRPP's Office Hours

[Register once](#) to join any session:

Upcoming Office Hours:

- December 5th, 2024 at 2pm
- December 19th, 2024 at 2pm

This message was originally sent via the Human Research News mailing list. If you would like to subscribe to future announcements, please visit [ORA and Department News Subscription](#)