

Human Research News

June 25, 2021

1) Reminder: New webIRB functions - edit study personnel & automatic check for training

- **Starting July 1, 2021**, research teams will be able to add and remove certain key personnel without submitting an amendment. We anticipate this function will streamline personnel changes for both research teams and the IRB. Details on this function will be provided at the July 6, 2021 Learn at Lunch and through additional training materials in development.
- **Starting July 1, 2021**, the webIRB system will conduct automatic checks (for initial submission, AMs, and CRs) to ensure all key personnel have current human subjects training. *If any key personnel have missing or expired training, the system will block submission of the application.* To prepare for uninterrupted webIRB submissions under this function, please ensure that all members of your study team:
 - i. Have their [CITI account linked to their SSO](#)
 - ii. Have all of their [CITI accounts merged into one](#)
 - iii. Have [required training](#) up to date

2) OHRPP's "Learn at Lunch" – upcoming presentations

Topic: "**Common Issues Identified through Complaints and Monitoring**"

Presenters: Tiffany Rose and Anya Rosensteel, Quality Improvement Unit, OHRPP

Summary: OHRPP QIU manages routine and for-cause monitoring of human subjects research and investigates participant complaints. This presentation will share common issues identified from the QIU's work and how to prevent/address them in your own research team.

Date: **June 29, 2021**

Time: **Noon-1pm**

Location: **Zoom** ([Register](#) for this meeting)

Topic: "**New webIRB functions: edit study personnel and automatic training checks**"

Presenters: Jon Orlin and Tiffany Rose, OHRPP

Summary: OHRPP staff will present details on the new webIRB functions. This will include how the edit study personnel function will save you time and effort as well as how to ensure your team is ready for automatic training checks.

Date: **July 6, 2021**

Time: **Noon-1pm**

Location: **Zoom** ([Register](#) for this meeting)

3) Updated OHRPP Guidance and other Documents

- [Commensurate Protections for Non-Federally Funded Human Subjects Research](#)
- [Investigator Financial Conflict of Interest](#)
- [IRB Review Level – Full Committee Review](#)
- [IRB Reporting Procedures for Unanticipated Problems, Noncompliance, Suspension, or Termination](#)
- [Noncompliance and Allegations of Noncompliance Regarding the Conduct of Human Subjects Research](#)
- [Recruitment and Screening Methods and Materials](#)
- [Reporting Suspected Abuse or Neglect of Children, Elderly Individuals, and Dependent Adults](#)
- [UCLA Outreach to Participants, Prospective Participants, and the Community](#)
- [Research Supported by the Department of Defense](#)
- [Checklist: Additional Requirements for Research Supported by the Department of Defense](#)
- [Checklist: Additional Requirements for Research Supported by the Department of Justice](#)
- [Checklist: Additional Requirements for Research Supported by the Department of Energy](#)
- [Checklist: Relying Investigator Responsibilities](#)
- [Checklist: Reviewing Investigator Responsibilities](#)

4) Reminder: Planned webIRB shutdowns

- *Friday July 16 at 5pm through Sunday July 19 at noon* (for Safetynet portal upgrade, as webIRB and Safetynet are integrated systems)

5) AAHRPP Reaccreditation Process

- UCLA has begun a new reaccreditation cycle with the Associate for the Accreditation of Human Research Protection Programs (AAHRPP). As the reaccreditation process reviews all of UCLA's human research protections activities and not just the OHRPP office, researchers may be asked to contribute to the process. Additional details will be provided in upcoming Human Research News.

6) OHRPP's Office Hours

- [Register once](#) to join any session:

Upcoming Office Hours:

- July 6, 2021 8:30am
- July 20, 2021 8:30am

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