

Tip Sheet: Determining When Approvals Are Needed from Other UCLA and External Committees (last updated June 9, 2016)

Committee	Timing of review	Who can I contact if I have questions?
Clinical Trials Administration Office (CTAO)	Clinical trials and clinical research studies must obtain coverage analysis review at initial and continuing review. See: UCLA Policy 915	Bishoy Anastasi, Assistant Director (310) 794-0545 banastasi@mednet.ucla.edu
Clinical Engineering	PI must provide assurance in webIRB that Clinical Engineering approval will be obtained prior to use of equipment.	Vigen Esmailian, Director, Clinical Engineering (310) 267-9000 vesmailian@mednet.ucla.edu
Conflict of Interest Review Committee (CIRC)	CIRC review may be conducted in parallel or prior to IRB review. PI must submit CIRC review results via webIRB.	Ann Pollack, Assistant Vice Chancellor-Research (310) 794-0387 apollack@research.ucla.edu UCLA Research Policy & Compliance website
Embryonic Stem Cell Research Oversight Committee (ESCRO)	ESCRO review and approval must take place before IRB review. PI must submit ESCRO approval via webIRB before IRB review and approval.	Steve Peckman, Associate Director (310) 794-4919 speckman@mednet.ucla.edu ESCRO website
Institutional Biosafety Committee (IBC)	IBC review should be conducted in parallel with IRB review. PI must submit IBC approval via webIRB prior to IRB approval.	Phone: (310) 794-0262 Email: oibc@research.ucla.edu UCLA IBC website
Internal Scientific Peer Review Committee (ISPRC)	ISPRC review should be conducted prior to or in parallel with IRB review. PI must submit ISPRC letter of approval or letter of exemption via webIRB prior to IRB approval.	Tammy Floore, Administrative Director (310) 206-5775 tfloore@mednet.ucla.edu JCCC ISPRC website
Medical Radiation Safety Committee (MRSC) Radioactive Drug Research Committee (RDRC)	MRSC and/or RDRC review should be conducted in parallel with IRB review. MRSC or RDRC approval is required prior to IRB approval.	Dina Boktor, ORSC Manager (310) 267-2917 dina.boktor@research.ucla.edu UCLA Radiation Safety Committees website Application for MRSC or RDRC review are now submitted in webIRB. Details here.
NIH Recombinant Advisory Committee (RAC)	RAC review should occur before IRB review. PI must submit the RAC recommendations via webIRB before IRB review and approval.	Office of Biotechnology Activities (OBA) (301) 496-9838, oba@od.nih.gov RAC website
Research Advisory Panel (RAP-C), State of California	RAP-C review should be conducted in parallel with IRB review. PI must submit the RAP-C approval via webIRB prior to IRB approval.	Y. Jennifer Ahn, Executive Officer (415) 703-1373 jennifer.ahn@doj.ca.gov RAP-C website