Deans, Directors, Department Chairs and Administrative Officers

Date: 2009-03-31

Re: Collaborative Institutional Training Initiative (CITI) for Human Subjects Research

Important Notice:

As of March 31, 2009, UCLA will replace the current online training and certification requirements for human subjects research with the nationally-recognized training program known as CITI.

The CITI Program is used by over 830 participating institutions around the world, and about 80% of the AAHRPP-accredited institutions use CITI training. UCLA chose CITI because the content is extensively reviewed, critiqued and updated; the Program meets federal requirements; and certification is transferable to and from other institutions. The CITI program also provides key personnel the option to complete education modules relevant to their research programs and disciplines.

Beginning September 1, 2009, all Key Personnel* on a human subjects research project must complete the online CITI Training Program prior to approval of a new or continuing IRB application and, as of September 1, 2009, prior UCLA certification will no longer be valid.

*Key Personnel are defined as the Principal Investigator and other investigators and research personnel who are directly involved in conducting research with study participants or who are directly involved with handling private information related to study participants during the course of a research project.

(CITI) modules are grouped in the following categories for key personnel who are required to obtain certification:

- Biomedical researchers & study staff
- Social & behavioral researchers and study staff
- Basic scientists
- IRB members
- OPRS Human Research Protection Program staff
- Other University officials and staff

For registration, FAQ's and additional, detailed information on the CITI program certification requirements: visit the Office for Protection for Research Subjects (OPRS) website at http://ohrpp.research.ucla.edu/pages/certification. If you have questions, please contact Michele Carter in the OPRS at mcarter@oprs.ucla.edu or 310 206-7081.

Sincerely,

Roberto Peccei
Vice Chancellor for Research

Add comment  Revise